



# NAPERVILLE COMMUNITY RADIO WATCH

## Application for Membership

Full Name:\* \_\_\_\_\_ Date of Birth:\* \_\_\_\_\_

Address:\* \_\_\_\_\_ Home Phone:\* \_\_\_\_\_

\_\_\_\_\_ Cell Phone\* \_\_\_\_\_

How long at current address? \_\_\_\_\_ If less than 5 years, please list previous address and length of time there below:

\_\_\_\_\_

Are you affiliated with a homeowner's association? Yes No If yes, which one? \_\_\_\_\_

Employer:\* \_\_\_\_\_ Work Phone:\* \_\_\_\_\_

Address:\* \_\_\_\_\_ FAX number: \_\_\_\_\_

\_\_\_\_\_ Email:\* \_\_\_\_\_

Occupation/Special talents: \_\_\_\_\_

Driver's License Number:\* \_\_\_\_\_ Expiration Date:\* \_\_\_\_\_ Type (D, CDL, etc.):\* \_\_\_\_\_

Please list all certifications you hold and expiration dates:

CPR: \_\_\_\_\_ First Aid: \_\_\_\_\_ LEADS: \_\_\_\_\_ HazMat: \_\_\_\_\_

Other certifications/expiration dates: \_\_\_\_\_

Personal References (minimum of two, excluding spouses):\*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Please list vehicles you may use for patrol (minimum of one):\*

Make/Model: \_\_\_\_\_ Color: \_\_\_\_\_ Plate #: \_\_\_\_\_

Make/Model: \_\_\_\_\_ Color: \_\_\_\_\_ Plate #: \_\_\_\_\_

Make/Model: \_\_\_\_\_ Color: \_\_\_\_\_ Plate #: \_\_\_\_\_

Why do you want to join NCRW? \_\_\_\_\_

\_\_\_\_\_

Can the NCRW use your photo for official Naperville Police Department (NPD) or NCRW business? Yes No

Can the NCRW send your photo/information via email for official NPD or NCRW business? Yes No

**A COPY OF THE APPLICANT'S DRIVER'S LICENSE (BOTH SIDES) AND PROOF OF INSURANCE (BOTH SIDES) MUST BE PROVIDED, OR THE APPLICATION WILL NOT BE PROCESSED!**

I understand that a background investigation will be made upon submission of this application. Any criminal convictions or any actions which could reflect unfavorably on the Naperville Community Radio Watch (NCRW), the Naperville Police Department (NPD), the City of Naperville, or any other sanctioned agency, or anything that would indicate the applicant to be a security risk to the NCRW or any of the above named agencies will be cause for denial of membership. I understand that the NCRW is a volunteer group and received no compensation from the City of Naperville. I understand that acceptance of the application allows the applicant to enter the NCRW Training Program and is no guarantee of full admittance or membership into the NCRW.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Required fields. If any of these fields are left blank, the application will not be processed.

Please return completed form to Sgt. Mark Ksiazek, Naperville Police Department, 1350 Aurora Avenue, Naperville, IL 60540

## **NCRW CODE OF CONDUCT**

All CRW members must be fully aware of the ethical responsibilities of their position and must strive constantly to live up to the highest possible standards.

### **RESPONSIBILITIES:**

1. A NCRW member acts as an official representative of the Naperville Police Department. The Chief of Police of the Naperville Police Department confers the member's duties. The fundamental duties of the NCRW member includes:
2. Serving the community and safeguarding lives and property by acting as additional eyes and ears for the Naperville Police Department.
3. Members must report suspicious activity and accidents to police/NCRW dispatch.
4. Trained members may perform low threat surveillance, radar patrol, fingerprinting, traffic control, act as dispatcher, CPR, security patrols, regular patrols, DUI observation, disabled parking assignments, or any other duty assignment sanctioned, approved and delegated by the Naperville Police Department.
5. NCRW members will be used as a Naperville Police Department call out resources in a time of emergency.

### **PERFORMANCE OF DUTIES:**

1. NCRW members (on or off duty) will never allow personal feelings, animosities, or friendships to influence conduct.
2. They will carry out their responsibilities courteously.
3. Members will conduct themselves in appearance and deportment in such a manner as to inspire confidence and respect for the position of public trust they hold.

### **DISCRETION, CONFIDENTIALITY, INTEGRITY:**

1. A NCRW member (on or off duty) will use responsibly the discretion vested in his/her position and exercise it within the law.
2. Whatever a NCRW member (on or off duty) sees, hears, or learns of items of a confidential nature, will be kept secret until informed otherwise.
3. A NCRW member (on or off duty) will not engage in acts of corruption, bribery, nor will a member condone such acts.
4. NCRW members (on or off duty) will cooperate with all legally authorized agencies and their representatives of justice.

### **PERSONAL AND PROFESSIONAL CAPABILITIES:**

1. The NCRW (on or off duty) will be responsible for their own standard of professional performance and will take every reasonable step to enhance and improve their level of knowledge, competence, and professionalism.
2. NCRW members (on or off duty) will behave in a manner that does not bring discredit to the NCRW, Naperville Police Department, City of Naperville, or themselves.

## **NCRW RULES**

1. No NCRW member will represent his/her self as a police officer to anyone at any time.
2. No NCRW member will be authorized to question or detain anyone unless authorized to do so by a sworn officer.
3. No NCRW member will investigate any suspicious activity, which would pose personal risk to the member or any other member.
4. No NCRW member will participate in a vehicle chase.
5. NCRW members will abide by the rules and direction given by the Police Department.
6. NCRW members will give reasonable effort to attend all training sessions and give a minimum of 60 patrol hours per year (or as designated in the NCRW manual).
7. No NCRW member while on duty will dress or behave in a manner that would bring discredit upon the NCRW, the City of Naperville, or any law enforcement agency, governmental or otherwise.
8. No NCRW member will begin a tour of duty while under the influence of alcohol or ANY drug, prescription or otherwise. The use of any of these items within eight hours of the start of patrol duty must be brought to the attention of the Person In Charge (PIC) prior to the start of patrol duty.
9. No NCRW member is authorized to use any siren of any kind.

10. No NCRW member is authorized to use any emergency lights that are not sanctioned by the State of IL for the recreational driver and must be able to be used without a special permit.
11. No NCRW member during patrol may have a weapon of any kind on his or her person or in his or her vehicle.
12. NCRW members will adhere to the code of conduct.
13. When an NCRW member becomes aware that he or she is the subject of an investigation or an arrest by any law enforcement agency, the NCRW member will notify the NCRW command staff without delay and inform the NCRW command staff of the circumstances surrounding the incident being investigated or arrest made, the law enforcement agency conducting said investigation or arrest, and what action the NCRW member has taken to resolve the matter.

Violation of any of the above is grounds for disciplinary action or dismissal from the NCRW with no recourse on behalf of the NCRW member. These rules are not intended to prohibit any reasonable intentions a regular citizen would take to serve or protect human life.

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**Signature**

**Date**

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**Print Name as signed above:**

**CRW Resource Assessment Naperville Police Department/CRW Use Only**

**1) Foreign Language**

Can you speak a foreign language? Yes No

If Yes please name \_\_\_\_\_ 1 2 3 4 5  
*Some Conversational Fluent*  
 \_\_\_\_\_ 1 2 3 4 5  
*Some Conversational Fluent*

**2) Foreign Language**

Can you write a foreign language? Yes No

If Yes please name \_\_\_\_\_ 1 2 3 4 5  
*Some Conversational Fluent*  
 \_\_\_\_\_ 1 2 3 4 5  
*Some Conversational Fluent*

**3) Computer/Software (Please circle):**

<b>Microsoft Word</b>	1	2	3	4	5
<b>Microsoft Excel</b>	1	2	3	4	5
<b>Microsoft Access</b>	1	2	3	4	5
<b>Microsoft Info Path</b>	1	2	3	4	5
<b>Microsoft Publisher</b>	1	2	3	4	5
<b>Adobe Reader</b>	1	2	3	4	5
<b>Adobe Acrobat (writer)</b>	1	2	3	4	5
<b>Power point or similar</b>	1	2	3	4	5
	<i>Fair</i>		<i>Proficient</i>		<i>Very Proficient</i>

**Photoshop or similar (Name of Software):** \_\_\_\_\_  
 \_\_\_\_\_  
 1 2 3 4 5  
*Fair Proficient Very Proficient*

**Movie Editing (Name of Software):** \_\_\_\_\_  
 \_\_\_\_\_  
 1 2 3 4 5  
*Fair Proficient Very Proficient*

**Website Construction (Name of Software):** \_\_\_\_\_  
 \_\_\_\_\_  
 1 2 3 4 5  
*Fair Proficient Very Proficient*

**4) Photographic Ability/Talent:**

Still Camera 35mm SLR or Digital SLR	1	2	3	4	5
Movie Camera	1	2	3	4	5
	<i>Fair</i>	<i>Proficient</i>	<i>Very Proficient</i>		

**5) Other:** \_\_\_\_\_ 1 2 3 4 5  
*Fair Proficient Very Proficient*

**NAPERVILLE POLICE DEPARTMENT PERSONNEL EMERGENCY INFORMATION**

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

3. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_